

**Purpose**

Typically, state routes are identified by their state route number (i.e. SR-20), by a local numerical designation (i.e. 3300 South), or by a local name (i.e. Wall Ave.). This policy and procedure describes the process to be followed to obtain approval for the establishment of a new numerical designation or name for a state route.

**Policy**

State routes shall be identified by their state number, by the numerical number established by the local government agency, or by the street name established by the local government agency. State routes already designated by one of these methods shall not be given a different designation (route number, numerical designation or street name) without prior approval of UDOT.

All street name or numerical designation signs shall comply with the MUTCD.

Signs placed on state operated traffic signal mast arms shall only be installed and changed by UDOT or under UDOT's direct supervision.

State routes shall retain their state route designation which shall be displayed as determined by UDOT.

## **Procedures**

### **Change in Street Name (or Numerical) Designation** **UDOT 06C-23.1**

**Responsibility:** Local Government Agency

#### **Actions**

1. Determines the need to add or change the name (or numerical designation) of a local street that is also a state route.
2. Prepares a request to have a street name (or numerical designation) added or changed and submits same to Region Director/District Engineer. Included in the submittal will be the proposed sign layout, colors used, and location of sign installations.

**Responsibility:** Region Director/District Engineer

3. Evaluates sign proposal submitted by local government agency. With own staff, or with assistance provided by the Division of Traffic and Safety, determines if request is appropriate and complies with the MUTCD.
4. Determines cost, if any, involved in the use of state forces to comply with request. Informs local government agency of cost of request. If local government agency desires to proceed, an agreement is prepared between UDOT and the local government agency that will outline any costs to be reimbursed to UDOT.

**Responsibility:** Local Government Agency

5. After receiving approval of request and entering into an agreement with UDOT, shall install and maintain new street name (or numerical designation) signs at own expense. However, street name (or numerical designation) signs on state operated traffic signal mast arms shall only be installed, changed or maintained by UDOT at local government agency's expense.